

Annex 1: Course structure and assessment

1 Master of Arts in Social Anthropology (MASA): study program

1.1 Master Major in Social Anthropology

Students must attend/complete the following. Students' work is assessed and graded based on Chapter 4 in this Annex.

- the master's seminar "Current debates in Social Anthropology", within the first three semesters of the master's course (students who attended the master's seminar during their BA studies are exempt from attending, and the number of credits they can acquire through elective courses increases by 7, to 21);
- three seminars during the first three semesters;
- the master's colloquium during three semesters. By attending the colloquium, students start to engage with their master's research early on; they will carry out this research in close cooperation with teaching staff and students. Colloquium attendance should be spread out over different research phases (topic selection, conception and data analysis).
- elective courses totalling 14 credits, selected from courses offered by MASA and ATS: lectures; seminars; exercises related to thematic or regional topics; non-Germanic, non-Roman language courses (also outside the Institute); one attendance of the Institute colloquium (3 credits). Students may complete an internship (5 credits) if approved by a course instructor. The duration of a full-time internship is at least one month [or the equivalent thereof, if part-time]; in addition, the student must complete a written report on the internship of at least 5 pages.)
- data collection in the third semester;
- the master's thesis. Students select the topic of the master's thesis in consultation with their supervisor. The topic must be narrow enough to allow the student to complete their thesis (200,000 - 275,000 characters) within six months. In agreement with the supervisor the work may be partly in audio-visual format, in which case the scale and scope of the written part will be decided individually. It is recommended that students include and assess their own fieldwork data in their master's thesis.

2.1.1 Overview of the Master Major in Social Anthropology

	Number	Taught hours per week	Credits per taught hour	Total credits
Semesters 7–9				
• the master's seminar "Current Debates..."	1	2	3.5	7
• three seminars	3	2	3.5	21
• master's colloquium (three semesters)	3	2	1.5	9
• choice of elective courses				14
9th Semester				
• data collection and research report				9
10th Semester				
• master's thesis				30
Total ECTS credits				90
Master's				

* Students who have attended the master's seminar during their BA studies are exempt from attending, and the number of credits they can acquire through elective courses increases to 21;

1.2 Master Minor in Social Anthropology

Students must attend/complete the following. Students' work is assessed and graded based on Chapter 4 in this Annex.

- the master's seminar, "Current debates in Social Anthropology"
- a seminar
- elective courses worth 8 credits selected from MASA and ATS: seminar, exercises related to thematic or regional topics, elective lectures, an internship worth 5 credits. The duration of a full-time internship is at least one month [or the equivalent thereof, if part-time]; in addition, the student must complete a written report on the internship of at least 5 pages.)
- a written assignment (35,000-50,000 characters), to be completed in the second year. The topic is to be decided in consultation with a course instructor of the Institute.

1.2.1 Overview of the Master Minor in Social Anthropology

	Number	Taught hours per week	Credits per taught hour	Total credits
Semesters 7–10				
• the master's seminar, "Current Debates..."	1	2	3.5	7
• one seminar	1	2	3.5	7
• choice of elective courses				8
• written assignment	1			8
Total ECTS credits				30
Master's				

2 Master's study program in Anthropology of Transnationalism and the State (Master's in ATS)

2.1 Master Major ATS

Students must attend/complete the following. Students' work is assessed and graded based on Chapter 4 in this Annex.

- the ATS lecture during the course of the first three master's semesters (students who have attended the master's seminar during their BA studies are exempt from attending, and the number of credits they can acquire through elective courses increases by 4, to 21).
- two ATS seminars during the first 3 semesters;
- a further seminar (either ATS or MASA) during the first three semesters;
- the master's colloquium during three semesters. By attending the colloquium, students start to engage with their master's research early on; they will carry out this research in close cooperation with teaching staff and students. Colloquium attendance should be spread out over different research phases (topic selection, conception, and data analysis).
- elective courses from the selection offered by MASA and ATS totalling 17 credits: lectures; seminars; exercises related to thematic or regional topics; non-Germanic, non-Roman language courses (also outside the Institute); one attendance of the Institute colloquium (3 credits). Students may complete an internship (5 credits) if approved by a course instructor. The duration of a full-time internship is at least one month [or the equivalent thereof, if part-time]; in addition, the student must complete a written report on the internship of at least 5 pages.)
- data collection in the third semester;
- the master's thesis. Students select the topic of the master's thesis in consultation with their supervisor. The topic must be narrow enough to allow the student to complete their thesis (200,000 - 275,000 characters) within six months. In agreement with the supervisor the work may be partly in audio-visual format, in which case the scale and scope of the written part will be decided individually. It is recommended that students include and assess their own fieldwork data in their master's thesis.

2.1.1 Overview of the Master Major ATS

	Number	Taught hours per week	Credits per taught hour	Total credits
Semesters 7 – 9				
• the ATS lecture	1	2	2	4
• two ATS seminars	2	2	3.5	14
• one ATS or MASA seminar	1	2	3.5	7
• master's colloquia over three semesters	3	2	1.5	9
• elective courses				17
9th Semester				
• data collection and research report				9
10th Semester				
• master's thesis				30
Total ECTS credits				90
Master's				

* Students who have attended the Master's seminar during their BA studies are exempt from attending, and the number of credits they can acquire through elective courses increases to 21;

2.2 Master Minor ATS

Students must attend/complete the following. Students' work is assessed and graded based on Chapter 4 in this Annex.

- the ATS lecture;
- two ATS seminars (or one ATS seminar and one MASA seminar).
- one elective course worth at least 4 credits. (Or, in lieu of this, an internship worth 5 credits. The duration of a full-time internship is at least one month [or the equivalent thereof, if part-time]; in addition, the student must complete a written report on the internship of at least 5 pages.)
- a written assignment (35,000-50,000 characters), to be completed in the second year. The topic is to be decided in cooperation with a lecturer from the Institute.

2.2.1 Overview of Master Minor Social Anthropology

	Number	Taught hours per week	Credits per taught hour	Total credits
Semesters 7–10				
• the ATS lecture	1	2	2	4
• two ATS seminars or one ATS and one MASA seminar	2	2	3.5	14
• one elective course	1			4
• written assignment	1			8
		Total ECTS credits		30
Master's				

3 Master Mono study program: Cultural Differences and Transnational Processes (CREOLE)

Students must attend/complete the following. Students' work is assessed and graded based on Chapter 4 in this Annex.

- the master's colloquium during two semesters. By attending the colloquium, students start to engage with their master's research early on;
- the "General anthropology" module consists of seminars and exercises related to thematic or regional topics, based on courses offered by the Institute of Social Anthropology, University of Bern, or partner institutes, worth 24 credits. The module may in addition consist of non-Germanic, non-Roman language courses worth 8 credits (also from outside the Institute); one attendance of the Institute colloquium (3 credits) and in agreement with a course instructor, an internship worth 5 credits. The duration of a full-time internship is at least one month [or the equivalent thereof, if part-time]; in addition, the student must complete a written report on the internship of at least 5 pages.)
- In the module "Creole – Cultural Differences and Transnational Processes", students must attend Creole-related courses worth 30 credits from the offer of the University of Bern, but in particular also at the student's host university. Students must attend courses on at least two of three focus areas.
 - New identities,
 - Material culture and consumption,
 - Visual culture/popular culture
- Erasmus module worth 15 credits, consisting of the intensive program (10 credits) after the second semester and 1-2 teacher exchange events (at least 5 credits) at the host university.
- data collection in the third semester at the student's host university.
- research colloquium or research seminar at the host university (6 credits).
- the master's thesis and oral exam (defence). Students select the topic of the master's thesis in consultation with their supervisor. The master's thesis must be written in English, and the topic must be selected from one of the three focus areas:
 - New identities,
 - Material culture and consumption,
 - Visual culture/popular culture

The topic must be narrow enough to allow the student to complete their thesis (200,000 - 275,000 characters) within six months. In agreement with the supervisor the work may be partly in audio-visual format, in which case the scale and scope of the written part will be decided individually. It is recommended that students incorporate their data collection into their master's thesis. Since the students are at the host university while they write their master's thesis, they will obtain 20 credits from there. These cannot be additionally

recorded in the "Diploma Supplement", but are included in the 30 credits for the Master's thesis and integrated oral exam.

3.1.1 3.1 Overview of the Master Mono CREOLE

	Number	Taught hours per week	Credits per taught hour	Credits	Total credits
Semesters 1–2					
• master's colloquium over two semesters	2	2	1.5	6	
• "General Anthropology" module				24	30
• "Creole" module					30
Erasmus Module:					
• intensive program (after 2 semesters)	1	4	2.5	10	
• teaching exchange courses	2	2	2.5	5	15
Semesters 3 and 4					
• data collection and research report				9	
• research colloquium/research seminar				6	15
• master's thesis and oral examination (defence)					30
Total ECTS credits					120
Master's					

4 Modes of assessment

Students are expected to regularly and actively participate in courses, hold presentations, complete written work as well as oral and written exams.

Before the start of the semester or the module, students must be informed of the prerequisites of the grades in writing, or the prerequisites must be available electronically (e.g. on Ilias).

1. Requirements

According to RSL (Art. 11) the following principle applies to performance requirements: 1 credit corresponds to a workload of 25-30 hours or 2 hours per semester week.

Exercises: 5 credits

- 1 credit: Presence
- 2 credits: Reading/weekly preparation: 20-30 pages per meeting
- 1 credit: Contributions (e.g. excerpts, presentations, position papers, reviews, chairing meetings)
- 1 credit: written performance assessment (e.g. essays, excerpts, research exposés, reviews, exams)

Lectures: 4 credits

- 1 credit: Presence
- 2 credits: Reading/weekly preparation: 20-30 pages per meeting
- 1 credit: Written performance assessment (e.g. essays, excerpts, exams)

Seminars: 7 credits

- 1 credit: Presence
- 3 credits: Reading/weekly preparation: 30-40 pages per meeting
- 1 credit: Contributions (e.g. excerpts, presentations, position papers, reviews, chairing meetings)
- 2 credits: Written performance assessment (e.g. essays, excerpts, research exposés, reviews, exams)

BA tutorial “Working methods in Social Anthropology”: 2 credits

- 1 credit: Presence
- 1 credit: Contributions (short written pieces as well as active participation in discussions)

Master's colloquia: 3 credits

- 1 credit: Presence
- 1 credit: Presentation of one's own project
- 1 credit: Reading and commenting on other projects

Language courses: 4 credits

- 1 credit: Presence
- 2 credits: Language acquisition
- 1 credit: Written performance assessment

Intensive program: 10 credits

- 3 credits: Presence
- 2 credits: Reading/preparation
- 3 credits: Contributions (presentation), oral participation

- 2 credits: Written performance assessment (Reflection paper)

Teaching Exchange: 2.5 credits

- 0.5 credits: Presence
- 1 credit: Lecture/preparation
- 1 credit: Written performance assessment

2. Academic assessment

The courses (including those within modules) are assessed after one semester. Module courses whose parts cannot be separated (research exercises and data collection) are assessed jointly after two semesters or at the end of the module.

The BA tutorial and master's colloquia are not graded.

In the individual courses generally only the written performance elements are graded – contributions will be used to round up or round down the grade.

The students are notified of their grades, in writing or electronically, after the end of the courses.

In addition to the grades, students are entitled to detailed oral or written feedback by the teaching staff.

3. Explanations**Essays**

The content of essays should be aligned with the thematic guidelines of the event the student attended. Students should demonstrate that they are able to scientifically treat a topic in the form of an essay according to the following structure: preliminary question, analysis, conclusions, bibliography. An essay may be based on work already completed, but must go beyond this (additional reading). An essay on an exercise should be 8,000-10,000 characters (including spaces), an essay on a seminar should be 15,000-25,000 characters (including spaces).

Preparation and working methods during the courses

The reading list is normally made available electronically at the start of the academic semester (1 February or 1 August). A course program will be available on these dates; the type of assessment will be communicated at the start of the semester, at the latest.

Diverse working modes will be employed in exercises and seminars: discussions, moderating, small practical exercises, work with texts, longer inputs by teaching staff. Student presentations should not exceed 30 minutes.

Annex 2: Modules for other study programs

The Institute of Social Anthropology offers the following modules for other Bachelor's and master's study programs.

Both lectures on the history of social and cultural anthropology, which can also be attended independently of one another;

- the four-semester lecture module on specialized areas (composed of the lectures on the anthropology of social relationships, on political anthropology, on the anthropology of religion, as well as on economic and ecological anthropology); or parts thereof;
- the ATS lecture.
- languages are offered in one-year modules (8 credits per module).
- regional modules are offered occasionally and opened to other study programs.

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This Annex takes effect on 1 August 2016.

Transitional regulations:

This annex to the plan of studies applies to students starting their studies at the Institute of Social Anthropology in the Autumn Semester 2016.

Students studying under the "Studienplan Institut für Sozialanthropologie" of 1 October 2005 will complete their studies under the above-named plan of studies.